

**BOARD OF SUPERVISORS**

**GILA COUNTY, ARIZONA**

Date: February 17, 2004

**JOSÉ M. SANCHEZ**

Chairman

**JOHN F. NELSON**

Clerk of the Board

**RONALD A. CHRISTENSEN**

Vice-Chairman

By: Marian Sheppard  
Chief Deputy Clerk

**CRUZ SALAS**

Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: José M. Sanchez, Chairman; Cruz Salas, Member; Jacque Griffin, County Librarian/Assistant County Manager; and, Bryan Chambers, 2<sup>nd</sup> Chief Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Terry Smith led the Pledge of Allegiance and Jeremy Goodman delivered the Invocation.

Chairman Sanchez advised that Vice-Chairman Christensen was attending to other County business; and, therefore, was excused from today's meeting. On February 10, 2004, the Board officially excused Vice-Chairman Christensen from attending several meetings in February and March, including this meeting.

At this time each Board member presented a brief summary of current events as allowed by A.R.S. §38-431.02(K). No action was taken on any items that were presented.

Chairman Sanchez addressed agenda item number 3, introduction of new management at the Tonto National Monument (TNM) and update on current and planned TNM activities. Bradley Traver, Superintendent of the Tonto National Monument, addressed the Board and stated that he is the newly appointed Superintendent of TNM. Mr. Traver advised that he has been

employed with the National Parks Service for 22 years, of which the last 17 years were spent working at the Grand Canyon. He provided a Power Point presentation and stated that approximately 60,000 people toured TNM in 2003, a decrease from the previous year. He provided an overview of updates being made to TNM's education plan and repairs that will be made to the walking trails. Mr. Traver advised that a project is currently underway to scientifically document the ruins. When all of the information has been compiled, a virtual model of the ruins will be developed. He advised that a movement is underway to change the name of the Tonto National Monument to Salado Cliff Dwellings National Monument in order to provide the public with easier recognition of the type of monument. He provided contact information to support this initiative and stated that the Congress of the United States will make the final decision. Chairman Sanchez asked for public comment or questions at this time. Dixie Mundy, Elections Director, asked why TNM is classified as a prehistoric ruin. Mr. Traver advised that the Salado Indians did not have written communications which justifies the classification of prehistoric. Supervisor Salas complimented the improvements planned for TNM and advised that he supports the name change to Salado Cliff Dwellings National Monument. Chairman Sanchez complimented the construction of the entrance to TNM from the highway. He stated that TNM would be a great location to conduct a future Board meeting. The Board thanked Mr. Traver for the presentation and welcomed him to the community.

At this time a public hearing was held to adopt Resolution No. 04-02-07 designating Westridge Drive as a Country Dirt Road and accepting said road into the Gila County Country Dirt Road Maintenance System, and authorizing the Chairman's signature on the Easement. Property owners must sign an Easement deeding ownership of their property to Gila County in order to establish the road as a Country Dirt Road. Steve Sanders, Deputy Director of the Public Works Division, advised that the property owners requested this proposed action. He advised the public of the County's process to establish

Country Dirt Roads. Chairman Sanchez called for public comment; none was offered. Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board adopted Resolution No. 04-02-07 and authorized the Chairman's signature on the Easement. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**

A public hearing was held to adopt Resolution No. 04-02-08 designating Diamondback Road and Rattlesnake Lane as Country Dirt Roads and accepting said roads into the Gila County Country Dirt Road Maintenance System, and authorizing the Chairman's signature on the Easement. Mr. Sanders advised that the subject roads serve approximately 10 properties and that all property owners have signed the Easement deeding the roads to Gila County. He advised that signs will be placed at both ends of the subject roads identifying these roads as Country Dirt Roads. Chairman Sanchez called for public comment; none was offered. Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board adopted Resolution No. 04-02-08 and authorized the Chairman's signature on the Easement. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**

Mr. Sanders requested the Board's acceptance or rejection of a Citizen's Petition to establish Azurite Drive and East Pyrite Lane as Country Dirt Roads. He advised the audience that this is the first step toward establishing these roads as Country Dirt Roads. Mr. Sanders advised that both roads meet the criteria to be established as Country Dirt Roads. If approved, the Engineering Department will contact the property owners to obtain an easement on the subject roads. A public hearing will then be scheduled for final approval when all property owners have agreed to deed their ownership of the subject roads to the County. Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board accepted the Citizen's Petition.

Chairman Sanchez addressed the approval of Consent Agenda items. He called for a motion to approve all Consent Agenda items with the exception of Consent Agenda item 7K, the approval of an Intergovernmental Agreement with

the San Carlos Apache Tribe. He advised that Vice-Chairman Christensen requested that Consent Agenda item 7K be tabled to the Board's March 2, 2004, meeting. Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board approved all Consent Agenda items with the exception of Consent Agenda item 7K. Chairman Sanchez advised that he wanted Consent Agenda item 7L moved to the regular agenda as a separate item for discussion before approval. Steve Stratton, Public Works Division Director, addressed Consent Agenda item 7L. He advised that Consent Agenda item 7L is an approval request to adopt policies and procedures to be implemented by the Gila County Roads Department. He further advised that the policies and procedures have been amended to apply to the entire Public Works Division, not just the Roads Department. Mr. Stratton provided the Board with a revised set of written policies and procedures. Supervisor Salas asked Marian Sheppard, Chief Deputy Clerk, to provide the wording to amend the Board's previous motion to include moving Consent Agenda item 7L to the regular agenda. Jacque Griffin interjected that a change has also been made to the spelling of a road name listed under Consent Agenda item 7F. She requested that the amended motion also include the changing of the spelling "Fillaree" Road to Filaree Road. Ms. Sheppard stated the motion as follows: "The motion is to approve all Consent Agenda items with the following exceptions: 1) item 7K will be tabled to the Board's March 2<sup>nd</sup> agenda; 2) item 7L will be addressed separately after the Consent Agenda items are approved; and, 3) the spelling of Fillaree on item 7F has been changed to Filaree with one "L". Supervisor Salas made a motion for approval as stated by Ms. Sheppard, Chairman Sanchez seconded the motion, and the vote passed unanimously. Approved Consent Agenda items are as follows:

- A. Approval to renew a Preventive Maintenance Agreement with Lason Support Services in the amount of \$764 for the period January 21, 2004, through January 20, 2005, to provide a Minolta fiche carrier and microfilm reader printer at the Recorder's Office.

- B. Approval of an Agreement for Election Services between the Gila County Recorder and the Town of Payson to provide election services to the Town for its March 9, 2004, Mayoral/Council Primary and General (if applicable) all Mail Ballot Election.
- C. Approval of an Agreement for Election Operational Services between the Gila County Elections Department and Miami Unified School District #40 to provide election services to the District for its March 9, 2004, Recall of Governing Board Members Election.
- D. Approval of an Agreement for Election Operational Services between the Gila County Elections Department and the City of Globe to provide election services to the City for its March 9, 2004, and May 18, 2004, (if applicable) Mayoral/Council Primary and General (if applicable) Election(s).
- E. Approval of an Agreement for Election Operational Services between the Gila County Elections Department and Payson Unified School District #10 to provide election services to the District for its May 18, 2004, Budget Override Election.
- F. Adoption of Resolution No. 04-02-09 naming the following five roads: Cabin Estates, Mountain View Terrace, ~~Fillaree~~ **Filaree** Drive, Desert Rose Drive and Pecan Lane. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**
- G. Approval of Amendment No. 5 to PY2002 WIA Title I Contract No. E5703004 between the Community Services Division and the Arizona Department of Economic Security decreasing the contract amount from \$2,770,055 to \$2,484,001.
- H. Approval of Amendment No. 2 to Intergovernmental Agreement Contract No. HG352192 between the Health Department and the Arizona Department of Health Services to provide a change to the price sheet for immunization services.
- I. Approval of Amendment No. 9 to PY2001 WIA Title I Contract No. E5702004 between the Community Services Division and the Arizona Department of

Economic Security increasing the contract amount from \$3,247,012 to \$3,647,012.

- J. Approval of Amendment No. 2 to Low Income Home Energy Assistance Program Contract No. 064-03 between the Community Services Division and the State of Arizona, Department of Commerce Energy Office, increasing the contract amount from \$80,897 to \$88,212.
- K. ~~Approval for the renewal of an Intergovernmental Agreement between the Public Works Division and the San Carlos Apache Tribe whereby Gila County will provide maintenance on certain roads within the Tribe's Tonto and Anchor Seven Associations' boundaries.~~ **(This item was tabled to the Board's March 2, 2004, meeting.)**
- L. **This Consent Agenda item was moved to the regular agenda for discussion and was approved separately from all other Consent Agenda items.**
- M. Adoption of Resolution No. 04-02-10 authorizing the installation of stop signs at the following intersections: Greenback Valley Road at Escondido Road, Williams Road at Simmons Road, Packard Drive at Roxie's Circle, and Packard Drive at Circle D Circle. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**
- N. Adoption of Resolution No. 04-02-11 authorizing the installation of a stop sign at the intersection of Forest Road 184 (Old Rye Road) and Forest Road 1446 (76 Ranch Road). **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**
- O. Adoption of Resolution No. 04-02-12 authorizing the installation of a stop sign at the intersection of Rolling Hills Road at Baker Ranch Road. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**
- P. Adoption of Resolution No. 04-02-13 authorizing the submission of FY 2004 LRSP (Local, Regional and State Parks) Heritage Funds Grant Application to the Arizona State Parks Board for funding to be utilized for the Gila County

Fairgrounds Multi Complex Park Development. **(A copy of the resolution is permanently on file in the Board of Supervisors office.)**

- Q. Approval to utilize the Payson County Complex parking lot for the 6<sup>th</sup> Annual Mountain High Arts and Crafts Bazaar on May 29-31, 2004, and on October 2-3, 2004, for the 7<sup>th</sup> Annual Zane Grey Days Festival.
- R. Approval to amend the additional appropriation to be made to the Payson Regional Economic Development Corporation from \$16,900 to \$19,000.
- S. Approval of a #6 Liquor License Application (interim permit/person to person transfer), Gila County Order No. 03-09, submitted by James Price Partnership for the Black Bear Restaurant located at 120 Ralls Drive, Strawberry, Arizona.
- T. Ratification of the Chairman's signature on a Special Event Liquor License Application submitted by the Lions Club of Globe, Inc. to serve liquor at the Gila County Sheriff's Posse Sweetheart Dance on February 14, 2004.
- U. Approval of January 2004 monthly departmental activity reports submitted by the Globe and Payson Regional Justices of the Peace, and Globe and Payson Regional Constables.
- V. Approval of minutes for the February 3, 2004, and February 10, 2004, Board of Supervisors meetings.
- W. Approval of finance reports/demands/transfers for the weeks of February 10, 2004, and February 17, 2004, as follows:

**February 10, 2004 –**

\$369,299.35 was disbursed for claim numbers X138272 through X138319 and X347989 through X348309. \$7,959.50 was disbursed for claim numbers X348310 through X348413. The following hand-issued claims were disbursed: X347988 for \$132,156.00, X138268 for \$143.62, X138269 for \$125.00, X138270 for \$125.00, and X138271 for \$125.00.

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\$611,111.39 was disbursed for claim numbers X138321 through X138365 and X348416 through X348688. The following hand-issued claims were disbursed: X348415 for \$6,165.54 and X138320 for \$161.00.

- X. Approval of personnel reports/actions for the weeks of February 10, 2004, and February 17, 2004.

**February 10, 2004 –**

Departure from County Service:

1. Probation Secretary I – Probation – 02-06-04 – General/State Aid Enhancement Fund - Edwina Hambleton – Hire 11-04-02 – Resigned for other employment

Hire to County Service:

2. Deputy Constable – Payson Constable – 02-23-04 – General Fund - Chris Haack

Departmental Transfer:

3. CASA/Foster Care Director to Probation Program Director – Probation – 02-09-04 – CASA/General Fund to JPSF Treatment Fund – Sherri Martindale
4. Treatment Coordinator to CASA/Foster Care Director – Probation 02-09-04 – JPSF Treatment Fund to CASA/General Fund – Cecelia Gonzales
5. Court Clerk II to Constable – Payson Constable – 02-05-04 – General Fund - Gail Palmateer

End Probationary Period:

6. Network Technician – G.C.I.T. – 02-09-04 – Computer Services Fund - Kelly Riggs

Position Review:

7. Change Fund Codes – Probation Secretary I – Probation – 02-09-04 – Case Processing Assistance Fund to Juvenile Standard/Diversion Intake Fund – Judith Bourland



8. Change Fund Codes – Probation Secretary I – 02-09-04 – Juvenile Standard/Diversion Intake Fund to Case Processing Assistance Fund – Leigh Ann Kenton
9. Anniversary Date Increase – 01-26-04 – Ron Cahill, Sharon Radanovich, Kenneth Clark
10. Anniversary Date Increase – 02-09-04 – John Hoopes, Richard Quigley, Diana Jones, Sandy Lautigar, Gerald Philpot, Sylvia Badilla, Teresa Griego, Lucinda Butler
11. Anniversary Date Increase – 02-23-04 – Ernest Marcanti, Matthew Bolinger

**February 17, 2004 -**

Departure from County Service

1. Juvenile Detention Officer – Probation – 02-04-04 – General Fund – Jesus Morales – Hire 07-16-03 – Failure to complete probationary period
2. Lead Mechanic – Payson Shop – 01-30-04 – Public Works Shop Fund - Michael Frandsen – Hire 04-24-96 – Resigned for other employment

Departmental Transfer:

3. Bldg. Safety Assistant I to Assistant Planner – Community Development – 02-23-04 – General Fund – Patsy Clayton

End Probationary Period:

4. Account Clerk II – School Superintendent – 02-09-04 – General Fund - Dorothy Langford
5. Elections Assistant – Elections – 02-09-04 – General Fund - Denise Ordorica
6. Voter Outreach Assistant – Elections – 02-09-04 – General Fund - Josephine Goode

Position Review:

7. Salary increase due to change of job responsibilities – Public Agency Court Liaison – County Attorney – 02-16-04 – General Fund – Arthur Stone

8. Anniversary Date Increase – 02-09-04 – Regina Montolla, Maria Rasmussen, Margie Chapman, Julie Scott
9. Anniversary Date Increase – 02-23-04 – Linda Soderman, Misty Spitler

Request Permission to Post:

10. Equipment Mechanic I – Payson Shop – Position vacated by Michael Frandsen
11. Building Safety Assistant I – Community Development – position vacated by Patsy Clayton

SHERIFF'S PERSONNEL ACTION ITEMS

Departure from County Service:

12. Detention Officer – Globe S.O. – 02-09-04 – General Fund - Carrie Speer  
– Hire 02-03-03 – Resigned for personal reasons

Hire to County Service:

13. Deputy Sheriff – Globe S.O. – 02-23-04 – General Fund - Ronald Carrillo

Departmental Transfer:

14. Special Assignment to Deputy Sheriff – Payson S.O. – 02-23-04 – General Fund - Colten White
15. Deputy Sheriff to Special Assignment – Globe S.O. – 02-23-04 – General Fund - Mark Guemes

Mr. Stratton addressed Consent Agenda item 7L at this time. He provided a brief overview of the policies and procedures being presented for approval. Mr. Stratton requested the Board's approval of the following policies and procedures that will apply to the Public Works Division: Employee Use of County Vehicles or Property, Hard Hat Safety, Use of County Radios, Blue Stake Notification, Work Order Policy, Towing or Pulling Privately-Owned Vehicles, Employee Training and Staff Development, and Updating the Accident Boards of the Roads Department. Each Board member complimented Mr. Stratton and his staff for implementing these policies and procedures. Upon

motion by Supervisor Salas, seconded by Chairman Sanchez, the Board approved the above-stated policies and procedures.

Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board entered into Executive Session at 11:25 a.m., for the consideration of Qwest Corporation versus the Arizona Department of Revenue, et al, Arizona Tax Court No. TX2004-000048. The Executive Session was necessary to seek legal advice in order to give direction to legal counsel.

Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board reconvened into the Regular Session at 11:37 a.m.

Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board directed the County Attorney's Office to contact the Arizona Attorney General's Office to request its representation of Gila County in the court case as stated above.

Upon motion by Supervisor Salas, seconded by Chairman Sanchez, the Board adjourned the meeting at 11:38 a.m.

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José M. Sanchez. Chairman

ATTEST:

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John F. Nelson, County Manager/Clerk